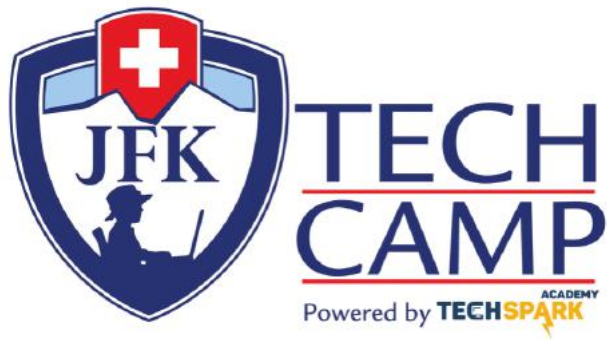




WELCOME BOOKLET

JFK TECH CAMP 2025

JFK Swiss Outdoor Camp Chilchgasse 8 3792 Saanen Switzerland
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Dear Parents and Campers,

Welcome to JFK Tech Camp – Where Innovation Meets Fun!

We're so excited to have your child join us for an unforgettable summer of tech exploration! At JFK Tech Camp, they'll dive into the exciting worlds of AI, coding, web and game design, and cybersecurity—all while making new friends and unleashing their creativity.

To ensure a smooth and fun experience, we've put together some key information below. Please take a moment to review it, as it answers common questions and helps your child get the most out of camp.

I'll be your main point of contact throughout the camp, so if you ever have questions or need anything, don't hesitate to reach out.

We can't wait to welcome your child to JFK Tech Camp—get ready for a summer full of learning, discovery, and tech-fueled fun!

Kind Regards,



Zannie Odobasic-Leong
Tech Camp Coordinator



Tel: +41 79 600 82 53
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Website: <https://www.swissoutdoorcamp.ch/tech-camp.html>
www.jfk.ch

JFK TECH CAMP CODE OF CONDUCT

To maintain a safe and fun environment, students and parents/guardians of students participating in the JFK Tech Camp programme agree to adhere to these additional Code of Conduct requirements:

1. Treat all facilities, equipment, and people with respect
2. Not possess or use drones, hoverboards, rollerblades, shoes with wheels, weapons, tobacco, marijuana, alcohol, or any illegal substances at on campus
3. Follow all rules and directives given by JFK Tech Camp and campus staff
4. In the event that a parent cannot be reached in an emergency when the child is under JFK Tech Camp supervision, by accepting this Terms and Condition, the parent gives permission for JFK Tech Camp to act on their behalf in the best interest of the child.
5. All prescription medicine provided by a licensed Doctor must be turned into the camp/event staff upon arrival with clear, written instructions for administration in English. This will be dispensed by programme staff only.
6. At the end of your student's program, you are responsible for retrieving all medications and containers from staff.
7. Please note that JFK Tech Camp does not have professionally medically licensed staff at in-person events.
8. Medication left at event premises will be disposed of.
9. All your child's personal belongings are their own responsibility, unless loss or damage is proven to be due to JFK Tech Camp negligence. Expensive and treasured items such as jewellery, designer clothes or shoes, trainers, etc., should not be brought to the camp/event.
10. Parents agree to pay for property damage caused as a result of negligent action of their child.
11. Campers are expected to be honest, kind and respectful of one another.
12. Staff must know the whereabouts of Campers at all times and children are not allowed to leave the group or the campus without the express consent of the person in charge.
13. Clothes worn on campus must be comfortable, appropriate for our activities and non-revealing.

Children must respect these rules. If a child's behaviour is disrupting the Camp, the Director may take the decision to send him/her home.

General Information:

1. Camp Start - On the first day students should arrive 15 mins before scheduled camp start time to get set up.
2. Devices - students attending 'Junior' courses may use JFK Tech Camp laptops. Students attending 'Teen' courses are asked to bring their own laptop (MacBook Air preferably) & charger. No iPads please. **Please ensure the Operating System is updated to the latest version (or last two versions) and have an up-to-date Google Chrome browser installed.**
3. Homecooked Lunch & healthy snacks will be provided by JFK Tech Camps.
4. Pick-up – Parents or an assigned caregiver has to pick up the students promptly when the course is finished
5. Open Doors - On the last day, parents are invited for an open-doors afternoon during the last hour (14:00-15:00)
6. Absence & Sickness - if your child is unable to attend one or more camp days, please notify your camp manager at your earliest convenience. If your child is sick, we kindly ask you not to send them to camp.
7. Emergency Contact - if you did not provide a contact tel number at the time of booking, please email techcamp@jfk.ch with an emergency contact name & number

ARRIVALS AND DEPARTURES:

Wondering when your child should arrive at camp? Forget when you're supposed to pick them up? Here are our arrival and departure times for the summer!

Day Campers:

Arrival: Registration begins at **09:15** on Monday for all Campers. Please ensure your child brings his/her laptop (if they have, if not one will be provided).

Departure: Pick up for all Campers will be at 15:30, except for Fridays for 'Open Door' session with parents from 14:00-15:00 where parents are welcome to see what their child / children have created during the week.

Weekends: The JFK Tech Camp runs on weekdays (Monday to Friday) only. Saturday and Sunday are given as rest days.

MONEY:

We therefore ask that children do not come to Camp with any money of their own unless otherwise requested.

*** The JFK Swiss Outdoor Camp cannot accept responsibility for the loss of any money by the students whilst on the camp.**

MEDICAL INSURANCE / ALLERGIES / DIETARY RESTRICTIONS:

Please ensure your child / children have an updated medical insurance policy and inform the office of any allergies / dietary restrictions.

DAILY ROUTINE:

Here you will find the detailed daily schedule for the JFK camp.

Day Campers:

09:15 Drop-off time & Registration



Week 1 Schedule:

- DAY 1:** 9:30 - 12:00 Coding Introduction
13:30 - 15:30 Coding Quizzes & AI Games
- DAY 2:** 9:30 - 12:00 Coding Project Planning
13:30 - 15:30 Treasure Hunt & Roasting Marshmallow
- DAY 3:** 9:30 - 12:00 Coding Projects
12:00 - 15:30 Picnic Lunch & Mountain Hike*
- DAY 4:** 9:30 - 12:00 Coding Projects
13:30 - 15:30 Swim & Sun @ Saanen Pool*
- DAY 5:** 9:30 - 12:00 Coding Projects Wrap Up
14:00 - 15:30 Prize Giving & Parent Presentations



*Some outdoor activities are weather dependent and may be switched to alternative indoor activities



Week 2 Schedule:

- DAY 1:** 9:30 - 12:00 Coding Introduction
13:30 - 15:30 Coding Quizzes & AI Games
- DAY 2:** 9:30 - 12:00 Coding Project Planning
13:30 - 15:30 Treasure Hunt & Roasting Marshmallow
- DAY 3:** 9:30 - 12:00 Coding Projects
12:00 - 15:30 Picnic Lunch & Mountain Hike*
- DAY 4:** 9:30 - 12:00 Coding Projects
13:30 - 15:30 Swim & Sun @ Saanen Pool*
- DAY 5:** 9:30 - 12:00 Coding Projects Wrap Up
14:00 - 15:30 Prize Giving & Parent Presentations



*Some outdoor activities are weather dependent and may be switched to alternative indoor activities

*** Parent Workshop with Allison Ochs

FACILITIES

Tech classes are taught in the New School House building at Chilchgasse 8, 3792 Saanen.



MEAL TIMES:

A healthy, nutritious and varied choice of food is available at snack times and lunch, with our own in-house highly qualified chef preparing and cooking all our meals. Vegetarians are provided with a good range of non-meat dishes and children with religious restrictions or allergies are provided with an alternative meal. Please make us aware of any dietary requirements upon application.

Snacks and drinks are available during designated break or treat times.

*** We ask that children do not bring additional food to Camp.**

HEALTH, HYGIENE AND SAFETY:

On arrival all children will participate in a safety talk and tour of the School. Children are always well supervised and all activities are taught by qualified instructors. The office staff and instructors are qualified first aiders to ensure the safety and wellbeing of all the Campers.

Parents are requested to provide the JFK Tech Camp with information of any medical conditions on the 'Medical Form' issued at the time of registration. We kindly ask you to ensure that all medical information we need to be aware of is clearly mentioned here. Any child attending Camp with serious allergies must also complete the Allergic Reaction Form (Appendix 3).

Any medication brought to Camp must be labeled and a corresponding Administration of Medication Form completed (Appendix 3). Children are not allowed to administer their own medication or to keep medicine in their rooms.

Our Camp Staff are qualified to administer first aid care and are in regular contact with local doctors. In case of an emergency, and if parents cannot be contacted, JFK Swiss Tech Camp will take any necessary decisions in consultation with the attending doctor.

CLOTHING:

Children may wear their own clothes however it is essential that all items of clothing are clearly marked with your child's name to help us keep track of what belongs to who. Campers will participate in outdoor activities and must be dressed appropriately.

*** A suggested packing list for campers is attached to the end of this booklet.**

VALUABLES:

We strongly suggest that expensive or valuable items are left at home.

*** The JFK Tech Camp cannot accept responsibility for the loss or theft of any valuables.**

ELECTRONIC ITEMS AND COMMUNICATION:

Campers are allowed to bring mobile phones to Camp but these should only be used during pick-up time. The campus is equipped with an all-around filtered WiFi and students will have access to it during their class time.

By Car

From the **Berne region** (Western and Northern Switzerland): A6 Berne-Spiez motorway: Wimmis exit. Follow the main road (Simmental valley) to Boltigen-Zweisimmen - Saanen

From the **Central Switzerland region**: Lucerne-Brünigpass-Brienzwiler: A8 motorway to Interlaken: Follow the main road to Spiez: A6 motorway to Wimmis. Follow the main road (Simmental valley) to Boltigen-Zweisimmen - Saanen

From the **Valais region**: A9 Sierre - Lausanne motorway: Aigle exit. Follow the main road to Col du Pillon-Gsteig-Gstaad-Saanen

From the **Lausanne region** (Western Switzerland): A9/A12 Lausanne-Vevey-Berne motorway: Bulle exit. Follow the main road to Château d'Oex-Saanen

Parents looking for accommodation in the region when bringing or picking up their children can find a selection of 3-5* hotels in the region on www.gstaad.ch. Please contact Zannie if you would like to book your accommodation in the region as we have established Preferred partner rates with the hotels nearby

The closest hotels to JFK Swiss Outdoor Camp are Hotel Landhaus Saanen and Hotel Spitzhorn which are both located within a 10-minute walk to the Camp.

CONTACT DETAILS:

The main office is open from Monday to Friday, 8:00 to 17:00.

Tel: +41 33 744 13 72

Email: zannie@jfk.ch

Website: <https://www.swissoutdoorcamp.ch/tech-camp.html> / www.jfk.ch

TOP TIPS FOR PACKING:

1. **Label everything!** Clothing, water bottles, toiletries, electrical items...label it all!
2. Don't send your best stuff. Fancy new things quickly become old and used at camp.
3. Your Camper will be doing activities where short or revealing clothing won't be appropriate. We ask that you leave things like short shorts, spaghetti strapped tops, and other such items at home.

All Campers will be given a JFK Tech Camp activity bag, T-shirt and water bottle on the day of their arrival. These items should be used throughout their time at Camp for practicality.

WHAT TO WEAR / PACK FOR CAMPERS:

- ☐ Comfortable clothes
- ☐ Sports shoes
- ☐ Sports socks

To Bring / Pack in the activity bag for Outdoor activities

- ☐ Water bottle (min 500ml)
- ☐ Cap, sun cream & sunglasses
- ☐ Rain jacket and rain pants
- ☐ Laptop & charger
- ☐ USB stick or Cloud / Storage access to save projects
- ☐ Swimsuit, towel & goggles (toiletries for shower)

Parents will be advised of any additional items to bring to Camp each day and Campers will be able to leave items on site which will be needed for the following day's activities. Please ensure your child is equipped and dressed appropriately each morning before bringing them to the Camp.



ALLERGIC REACTION ACTION PLAN

Please complete in conjunction with your family doctor

Name of Camper:

Date of Birth:

Allergy:

Reaction (please give details of symptoms which are displayed if reaction occurs):

Procedure (please give details of the action that should be taken, including medication or medical assistance):

Date:

Doctor Signature/Stamp.....

Parent's Signature.....

*If medication is required please also complete the Permission for the Administration of Medication Form.



JFK Permission form for administration of medicine

Please note:

- That you should use a different form for each type of medication.
- That JFK camp staff will administer **only** the medication noted on this form.
- That the administration of medicine is at the discretion of the instructor / camp staff
- That medicine will **not** be administered if the items are **not in their original packaging**.
- That medicine will **not** be administered if the dosage is **not in accordance with the information** provided on the package.

Name of Camper: _____

Date of birth: _____

Class / Year: _____

Date(s) medication required: _____

Reason for medication: _____

Description of medication: _____

Please include full name and type: ☐ liquid or ☐ capsule

Medication in original packaging: ☐ Yes or ☐ No

Dosage & method: _____

Time(s) medication is to be given: _____

Name of parents: _____

Signature: _____ Date: _____